

**CONFIDENTIAL**

25 October 1977

MEMORANDUM FOR: Assistant for Information, DDA

FROM:

Chief, Information Systems Analysis Staff

SUBJECT: Response to IG Report

1. There can certainly be very few legitimate arguments against developing and implementing a centralized program to record all information released to the public. As the report indicated, this would be a tremendous undertaking and one of which, to the best of my knowledge, no other governmental agency has been willing to expend the resources to establish. RRB is extremely interested in this undertaking since the material we will be declassifying would most likely make up a significant percentage of what is actually released from the Agency.

2. Regarding our own efforts, I hope that the implementation of the IG recommendation would not require that we hold our own rather simple ADP system in abeyance until such time as this obviously much more sophisticated system is up and running. Since several years could easily be devoted to bringing this system on-line, I would hope that we could continue with our efforts and would simply be absorbed by the new system when it is operable.

3. Comments on specific paragraphs are as follows:

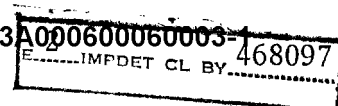
4.b. A Review Group at the DDCI level establishing policy for classification and declassification could be a boon to RRB in its work. The Group could also act as arbiter where there are differences on what is releasable.

5.a. With regard to the 30-year review, "some urgency" should be changed to "immediate need."

5.c. To be cost effective, should not the aim of this new system be to replace "all" other such systems?

6.a.(1) There is no "if"; the Agency has no choice but to comply.

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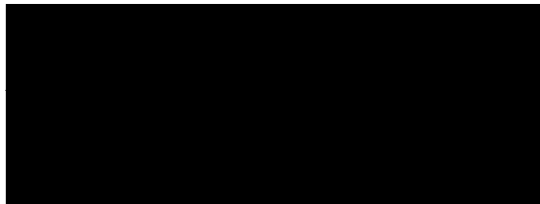
6.b. Although there is no Agency-wide definition of "intelligence sources and methods" they should be aware that one has been used in the DDI guidelines and that the DDO has put together a much more comprehensive definition.

6.d. Amen! to a single set of standards. However, they should also be made aware that some guidelines have been prepared in RRB and others are in process.

7.c. Agreed that notifying every holder, or even determining who the holders are, is impractical. But, it is essential that the Document Services Branch (DSB) of OCR be notified of action taken whenever the classification of a document is changed in any manner. Otherwise, the Agency could be releasing a document through one door in an unclassified state while DSB is servicing a customer request for the same document with a classified version.

8.b. The establishment of such standards is of immediate concern to RRB.

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